



Draft Agenda

DAY ONE: Wednesday 9 December 2026

17:30	REGISTRATION
18:00	<i>DINNER</i>
19:00	Welcome, Icebreakers and European Fair
21:30	CLOSE OF DAY ONE

DAY TWO: Thursday 10 December 2026

09:00	FORMAL WELCOME AND EVENT LAUNCH
09:15	Event Goals and Introduction
09:30	Adult Education and Erasmus+ (definitions; priorities; beneficiaries)
09:45	Introducing Erasmus+ KA 2 in Adult Education
10:15	Why we are here? [Group Activity]
10:30	<i>COFFEE BREAK</i>
11:00	Keynote speech 1
11:20	Keynote speech 2
11:40	Examples of Practice
12:00	Step 1: Making Contact [Group Activity]
12:30	<i>LUNCH</i>
13:30	Erasmus+ Partnership Hints & Tips; Q&A
14:00	Step 2: Improved Partnership through Mutual Goals and Priorities [Group Activity]
15:00	<i>COFFEE BREAK</i>
15:30	Step 3: Activities, Tasks, Roles and Responsibilities [Group Activity]
16:00	Step 4: Presenting First Drafts: Advance or Abandon



- 16:15 Step 5: Teambuilding Fun
- 17:00 *CLOSE OF DAY THREE*
- 18:30 Treasure Hunt (optional group based exercise in Warsaw City Centre)
- 19.30 *DINNER*

DAY THREE: Friday 11 December 2026

- 09:00 Welcome Back and Energiser
- 09:20 EPALE
- 09:30 Step 6: Lost and Found – Final Opportunity for Partner Finding
- 09:45 Step 7: Workplan and Indicators [Group Activity]
- 10.30 *COFFEE BREAK*
- 11.00 Step 8: Impact Planning [Group Activity]
- 13:00 *LUNCH BREAK*
- 14:00 Step 9: Preparing to Present [Group Activity]/ *coffee available*
- 15:45 *CLOSE OF DAY THREE*
- 16.15 Departure to study visit - *place tbc*
- 16:45 Study visit - *place tbc*
- 18:00 Guided walking tour to Warsaw Old Town
- 19.30 *GROUP DINNER: place tbc*

DAY FOUR: Saturday 12 December 2026

- 09:15 Welcome Back and Energiser
- 09:30 Step 10: Time for the Show - Participants Present Projects
- 10:45 Event Conclusions - Certificates - Evaluation
- 11:00 *CLOSE OF EVENT*
- 11.15 *COFFEE AND DEPARTURES*