

Context

Project Title

Project Title in English

Project Acronym

What kind of activities have you planned for your project?

Project Start Date (yyyy-mm-dd)

Project Total Duration

Project End Date (yyyy-mm-dd)

National Agency of the Applicant Organisation

Language used to fill in the form

For further details about the available Erasmus+ National Agencies, please consult the following page:
<https://ec.europa.eu/programmes/erasmus-plus/contact>

Participating Organisations

Please note that the Organisation ID replaces the PIC as the unique identifier for the organisation to apply for Erasmus+ or European Solidarity Corps actions managed by National Agencies. Organisations that have a PIC and have previously applied for funding in the Erasmus+ or European Solidarity Corps programmes through the National Agencies will be assigned an Organisation ID automatically. Please use the Organisation Registration system for Erasmus+ and European Solidarity Corps to check an Organisation ID, change some of the information linked to it or register a new organisation:

Sample



Project Description

Why do you want to carry out this project? What are the objectives of your project? How does it link to the objectives of the Erasmus+ programme and this specific key action? What are the issues and needs that you are seeking to address through this project?

How was the project's partnership built up ?

Please select up to three relevant topics addressed by your project.

XXX

Participants with Fewer Opportunities

Does your project involve participants facing situations that make their participation in the activities more difficult?



Preparation

Practical Arrangements

How will the practical and logistic matters of each planned activity be addressed (e.g. travel, accommodation, insurance, safety and protection of participants, visa, social security, mentoring and support, preparatory meetings with partners etc.)? Please also specify how the tasks will be divided among partners.

Project Management

How will you address quality and management issues (e.g. setting up of agreements with partners, learning agreements with participants, etc.)?

How do you intend to cooperate and communicate with your project partners and other relevant stakeholders?

Preparation of Participants

Recognition of Learning Outcomes

The Erasmus+ Programme promotes the use of instruments/certificates like Europass, ECVET and Youthpass to validate the competences acquired by the participants during their experiences abroad. Will your project make use of such European instruments/certificates? If so, please select up to three

Are you planning to use any national instrument/certificate?

How will you use the European/national instrument(s)/certificate(s) selected, if any? How will you ensure an awareness and reflection of the participants on their learning process and competences developed in the project? Please remember to include the methods that support reflection and documentation of the learning outcomes in the daily timetable of each activity.

Activities

List of Activities

Please enter the different mobility activities you intend to implement in your project.

Id	Activity Title	Activity Type	Total No of Flows	Total No of Participants	Total Budget
No records found					

Sample



Follow Up

Please describe how you plan to follow-up on your project

Impact

What is the expected impact on the participants, participating organisation(s) and other target groups?

What is the desired impact of the project at the local, regional, national, European and/or international levels?

Dissemination of Projects' Results

Which activities will you carry out in order to share the results of your project outside your organisation and partners? What will be the target groups of your dissemination activities?

Evaluation

Which activities will you carry out in order to assess whether, and to what extent, your project has reached its objectives and results?



Budget Summary

Project Budget Summary

Budget Items	Grant
Total Grant	0,00 EUR

Budget Summary per Activity Type

Activity Type	Travel	Exceptional Costs for expensive travel	Organisational Support	Special Needs Support	Exceptional Costs	Grant
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Budget Summary per Activity

Id	Activity Type	Travel	Exceptional Costs for expensive travel	Organisational Support	Special Needs Support	Exceptional Costs	Grant
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Project Summary

Summary

What do you want to achieve by implementing the project? What are the objectives of your project?

Please provide a translation in English.

What activities do you plan to implement? What is the number and profile of the participants involved?

Please provide a translation in English.

What results and impact do you expect your project to have?

Please provide a translation in English.

Summary of Participating Organisations

Organization PIC	Country of the Organisation	Role of the Organisation	Type of the Organisation
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No records found

Total number of participating organisations

Summary of Activities and Participants

Activity Type	No. of Activities	No. of Participants	No. of Participants with Fewer Opportunities
No records found			
Total	0	0	0

Sample

Annexes

The maximum number of all attachments is 10 and the maximum total size is 10240 kB.

Please download the Declaration on Honour, print it, sign it by the legal representative and attach it.

File Name	File Size (kB)
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Please download the Mandates, print them, have them signed by the legal representatives and attach.

File Name	File Size (kB)
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Please attach the timetable for the project activities using the template provided.

File Name	File Size (kB)
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Please attach any other relevant documents.

File Name	File Size (kB)
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Total Size (kB)



Checklist

Before submitting your application form to the National Agency, please make sure that:

- It fulfils the eligibility criteria listed in the Programme Guide.
- All relevant fields in the application form have been completed.
- You have chosen the correct National Agency of the country in which your organisation is established. Currently selected NA is:

Please also keep in mind the following:

The documents proving the legal status of the applicant must be uploaded in the Participant Portal (for more details, see Part C of the Programme Guide - "Information for applicants").

Data Protection Notice

PROTECTION OF PERSONAL DATA

The application form will be processed electronically. All personal data (such as names, addresses, CVs, etc.) will be processed pursuant to Regulation (EC) No 45/2001 on the protection of individuals with regard to the processing of personal data by the EU institutions and bodies and on the free movement of such data. Any personal data requested will only be used for the intended purpose, i.e. the processing of your application in accordance with the specifications of the call for proposals, the management of the administrative and financial aspects of the project if eligible and the dissemination of results through appropriate Erasmus+ IT tools. For the latter, as regards the details of the projects' contact persons, an unambiguous consent will be requested.

For the exact description of the collected personal data, the purpose of the collection and the description of the processing, please refer to the Specific Privacy Statement (see link below) associated with this form.

http://ec.europa.eu/programmes/erasmus-plus/documents/epluslink-efrms-privacy_en.htm

- I agree with the Data Protection Notice

Submission History

If you have submitted more than one version of your application form, you can use this section to keep track of your work.

Sample